

BYLAWS OF THE LONG BEACH LIFEGUARD ASSOCIATION²⁰⁰⁴

Article I: Name

The name of the organization shall be LONG BEACH LIFEGUARD ASSOCIATION, Hereinafter referred to as the ASSOCIATION.

Article II: Objectives:

A.) Establish and maintain high standards of professional open water lifesaving for maximizing of public safety.

B.) Educate the public regarding:

- 1) Water Safety in an open water environment through a program of preventive awareness.
- 2.) How Lifeguards serve the community.
- 3.) How the community can utilize the lifeguard association.

C.) Actively support the improvement and promotion of professional lifesaving and humanitarian causes.

D.) To foster a competitive spirit and pride in the organization and profession.

Article III: Membership

A.) Professional Membership shall be of 2 types:

- 1.) Permanent member – Those individuals who are considered to be permanent full time status.

2.) Recurrent member (seasonal) - Those individuals who are considered to be seasonal or hourly in status.

B.) Associate Member - Individuals who are no longer active and do not qualify as Professional members. (i.e. Retired and former lifeguards) Associate members may neither vote or hold office

C.) Honorary Member - Individuals, corporations and businesses who desire to support the Association may join as Honorary members. Honorary members may neither vote or hold office. Proposals for honorary membership may be made to the Association Board.

D.) A member may be suspended or terminated by a vote of three-fourths of the members present at the meeting only after grievances have been submitted to the general membership and the member allowed to answer those grievances.

Article IV: Dues

A.) The annual dues shall be determined for the following year at the properly noticed general membership meeting during the summer season. Should no determination be made regarding the following years dues, the amount shall remain the same as for the current year.

B.) The annual dues shall be paid to the Association by July 31. (Seasonal, Associate, and Horary Members)

C.) Payment of annual dues shall entitle the member to all of the rights and privileges of the Association.

D.) A person desiring reinstatement to active membership after voluntary withdrawal without a break in active employment of more than one year, shall be considered in arrears and be required to pay the appropriate amount of dues for the period from withdrawal to the desired date of reinstatement of membership.

Article V: Affiliations

- A.) The Association will be an affiliate of the United States Lifesaving Association and the California Surf Lifesaving Association as Determined, on a annual base for the following year, at the properly noticed general membership meeting during the summer season. Should no determination be made for the following year, the affiliation shall remain the same as for the current year.
- B.) The Association may affiliate with other organizations similar in objectives and purposes to further those of the Association.

Article VI: Election of Officers

- A.) The officers of the Association shall be those members elected to the Board of Directors. It is their responsibility to conduct the business of the Association.
- B.) The Board of Directors shall be comprised of four (4) permanent, and for (4) recurrent members. Members will vote by classification for their representatives on the Board.
- C.) The Board of Directors shall be elected by classification; a majority of the classification must cast votes. The term of offices shall be two (2) years.
- D.) To be eligible for office, a member must have been an active member for the year immediately preceding the election.
- E.) Every two years the Board shall elect from its membership, by a majority vote, a President, Vice President, Secretary, and Treasurer.
- F.) Every officer shall promise and pledge that he will perform the duties of his office faithfully and with honor; and will deliver to his successor all books, paper, and other property of the Association which are in his possession at the close of his official term.

- G.) A Board member may be recalled at any meeting by a two-thirds vote of the members of his classification after grievances have been presented and the officer allowed to answer those grievances.

Article VII: Duties of Office

- A.) The President shall preside at all meetings of the Association; shall periodically report to the membership regarding the condition of the Association and his official acts; shall co-chair all standing committees and shall designate, with the approval of the Board the members of each committee.
- B.) The other Board members, as representatives of particular classifications must, to the best of their ability, express the feeling and promote the interests of the classifications they represent. In the event of the President's absence or inability to serve, the Board may, by majority vote, authorize Board member to act in all capacities as President, including the co-signing of checks
- C.) The Treasurer: shall receive the receipt for all monies of the Association; shall deposit all monies so received in any generally favorably recognized bank or savings and loan association doing business under Federal or State charter. Money so deposited may be withdrawn only by check signed and co-signed by the Treasurer and other member designated by the President. Shall keep an accurate record of all receipts and disbursements and submit to the Board a quarterly operating statement of the financial transactions of the Association for the preceding quarter. Shall be responsible for the executing and filing of all necessary tax forms; shall cause the records of receipts and disbursements to be audited annually by a standing auditing committee comprised of the entire Board of Directors, and maintained for the inspection of any member.
- D.) Personnel Committee: shall represent the Association at all meetings and negotiations pertaining to the welfare of

the General Membership; including salary, retirement, health benefits, and other matters contained in the Memorandum of Understanding between the Association and the City. The Board may, by majority vote, authorize another member to act in all capacities as Personnel Committee member.

E.) The Association Board; shall be responsible for the recording of and the maintenance of all records pertaining to the business of the Board and Association; shall be responsible for maintaining a current Membership list, and Association Web-site.

F.) Election Committee: Shall preside over the distribution and counting of ballots on all votes.

Article VIII: Expenditure of Funds

A.) Any expenditures in excess of two hundred (\$200) that cannot be reasonably expected to be returned in kind, or is not a normally accepted operation expense of the Association; must be approved by a majority of the Board members.

Article IX: Meetings - General, Special, and Quorum

A.) General meetings of the Association shall be held on a regular basis during the summer season.

B.) Special meetings may be called by the Board at any time during the year, or by petition, filed with any Board member, signed by one-half (1/2) of the then employed members.

C.) At any meeting there must be %25 of the total membership present in order to transact legal business.

D.) At any meeting of members, a member entitled to vote may vote by proxy executed in writing by the member. Proxies shall be valid only for the date or time period specified on the proxy, must clearly state the desire of the member on each subject under consideration, and must be filed with the Association Board.

E.) In the event of an emergency, any scheduled meeting may be cancelled by phone call to the members.

F.) The Board shall have meetings as often as they deem necessary to discuss and conduct business. The Board will meet on demand of one-third (1/3) of the then employed members.

Article X: Authority

A.) Robert's Rules of Order Revised, shall be the authority for rules and procedure not explicitly provided for by these bylaws.

Article XI: Method of Amending Bylaws

A.) These bylaws may be amended, revised, or otherwise changed only by a vote of two-thirds (2/3) of the total membership voting on such proposed change after a two (2) week period from the date the change was proposed.

B.) Copies of the amendments, revisions, or changes to these bylaws must be posted in every Lifeguard station at least ten (10) days prior to the date on which the vote is taken. Copies of the proposed changes must be available within five (5) days after the date of presentations to the Board or general membership.

C.) Proposals for change of these bylaws may be submitted at any Association meeting regular, special, or at any Board of Directors meeting.

Article XII: Discipline

A.) No member, without the full knowledge or prior approval of the Board of Directors, shall personally obligate the Association, enter into a contract for the Association, or otherwise misrepresent themselves as acting for or reflecting the official views or opinions of the Association or its members.

B.) Unless otherwise stated in the bylaws, a member who willfully violates or abuses any of the provisions of these bylaws, or those of other pertinent affiliates, shall be reprimanded, suspended, or expelled as the Board may direct. An unapproved representation, obligation, or contract shall be disavowed by the Association and will become the personal responsibility of the individual (s).